

P	Purpose and Audience	What are you trying to do with your writing? Who is going to be reading the writing? What do you hope to achieve between the text and the reader?
I	Ideas	Are the ideas relevant to the purpose and audience of the text? Have the ideas been developed to show complexity? Are they clear and focused?
L	Language and Vocab	Does the language match the style of writing? Is the vocabulary relevant and specific to the ideas? Does it add impact to the reader?
O	Organisation	Are the ideas ordered in paragraphs? Does the introduction draw the reader in, and the conclusion give a clear ending? Are the sentences varied in style?
T	Punctuation, Grammar, Spelling	Is the correct grammar used? Is a range of punctuation used correctly? Are all mistakes in these areas corrected and controlled?

Early Level 1	Level 1	Level 2	Level 3
---------------	---------	---------	---------

Purpose and Audience	Show you know that writing contains a message.	Begin to understand that writing has an audience.	Show you know why you are writing and who you are writing for.	Meet the purpose of the text with some awareness of the audience.
Elements of Purpose	Record personal experiences and what you see.	Record personal experiences and what you see using your own voice.	Try to get the audience interested at the beginning.	Attract attention and set scene at start of text.
Choice of Ideas	Hold an idea enough to write it. Use pictures to plan the writing.	Use pictures and words to plan a story. Use visual memory to spell different words.	Includes a few simple ideas or content appropriate to the topic.	Ideas and content meet purpose and show some complexity.
Develop Ideas	Write about a picture. Write an idea that makes sense.	Create a plan of writing and follow it.	Develop some ideas by adding detail or comment.	Develop some ideas through basic relevant detail and comment.
Language	Sound out words to help spell them. Form letters correctly.	Start to use a range of words including adjectives, nouns and verbs.	Use words appropriate to purpose. Begin to use some devices such as similes.	Words and phrases that are appropriate to topic. Next level language features used.
Vocabulary	Use basic words from your chart and any new words you are learning.	Check your words are spelt right and use other resources to find new words.	Start to use varied and precise adjectives, verbs and nouns with some confidence.	Include range of varied adjectives, adverbs, verbs and nouns with confidence.
Paragraphs	Describe what your idea looks like, maybe in a list.	Try to add more detail to an idea.	Group some ideas. Connect some ideas. Detail is added.	Show control over groups and order of ideas. Some connectives used.
Structure	Write from left to right and leave spaces between words.	Write sentences that make sense correctly.	Ideas are in order.	Clear introduction, body and conclusion.
Sentences	Begin writing simple sentences.	Use 'because', 'like' and 'if' to write simple and more difficult sentences.	Sentences start in different ways.	Range of sentence beginnings and lengths. Attempt to use for effect, mostly correct.
Grammar	Write simple sentences that make sense.	Past and present tense used.	Tense of the text is correct.	Most sentences use correct English grammar.
Punctuation	Use capital letters and full stops with help from someone else.	Use capital and letters and full stops.	Capitals and full stops are used correctly.	Use simple punctuation correctly, capitals, full stops, question marks, speech marks, commas.
Spelling	Try to identify the sound a letter makes.	Write all the main letter sounds, and some vowel sounds (a, e, i, o, u).	Spelling mistakes are mostly identified. Attempted to write new words.	Knowledge of common spelling patterns used in writing.
Editing	Re-read your story to check the story is correct.	Re-read, while writing, trying to identify misspelt words.	Correct spelling errors. Check sentences have correct punctuation.	Proofread to correct spelling and simple punctuation.